



Invitation Letter

Dear Students,

I hope that you and your family are well and had a safe and pleasant summer and are looking forward to rejoin BUIITEMS. I am writing this letter to welcome you all back to the University as it has been announced by the Government of Pakistan that universities will reopen on the 15th September 2020. In response to this news BUIITEMS has implemented the SOPs recommended by WHO and the Higher Education Commission of Pakistan. As well as a welcome, this letter will also provide information regarding the measures BUIITEMS has undertaken to provide a safe learning environment to its students and the role students will play to ensure the continued delivery of on campus activities.

The Higher Education Commission Pakistan has communicated to all universities that their guidelines must be implemented in order to resume on campus activities. The University Management has deliberated on how best to provide the same level of education while taking into account the safety of our students, faculty and staff.

Students will adhere to the following guidelines/SOPs:

- a. Wear masks when you are in the campus.
 - b. Make sure to sanitize your hands or regularly wash hands.
 - c. Maintain social distancing when coming to the University and in the Campus, avoid close contact with other fellow students e.g. handshaking, hugging.
 - d. Avoid sharing books, notebooks, stationary, bags etc. Bring your own materials
2. If a student is suffering from COVID 19 like symptoms he/she should stay at home or seek medical attention, and inform the University by email, text message etc.
 3. As per HEC's instruction students will have to sign an Affidavit and health declaration form.
 4. During lockdown till date BUIITEMS has been providing instruction through online classes. However, for the students in particular who found studying online challenging due to electricity and connectivity a seven-week Refresher/Revision session will be conducted for all courses that will be completed by the end of October.

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Shift wise classes will be conducted as per following schedule.

- a. In Takatu Campus Faculties of Life Sciences and Arts and Basic Sciences will schedule their classes from 9.15 am till 12.45 pm. Faculties of Information Communication & Technology and Engineering & Architecture will schedule their classes from 1.45 pm till 5.30 pm.
 - b. In City Campus, the classes will be scheduled from 9 am till 5 pm
 - c. MS/MBA classes will be conducted as per schedule in the evening.
5. Exams will be conducted after the end of the Refresher/Revision session.
 6. Students are informed to come to the University to attend their scheduled classes only and to avoid the risk of infection they are to perform the rest of academic tasks at home as much as possible.

I hope the information provided has answered your concerns you may have regarding the on campus classes. If you have any further questions, please feel free to contact the Registrar's Office on the following email address and contact numbers

Email: covid19.support@buitms.edu.pk

Contact # 081-2880403

Sincerely,

Registrar
BUIITEMS