



BITEMS Executive Education Center



Open Enrollment Program Registration Form

REGISTRATION PROCESS

Receipt of your application will be confirmed via email within two (2) business days of its arrival at our office. Only full payment will ensure your reservation.

Program Title

Session Date

Fee

1. _____
2. _____

Participant Information (Please complete all fields below)

(Dr. / Mr. / Ms.) Full Name. _____

Designation. _____

Department. _____

Company /Organization. _____

Address. _____

Business Phone. _____ Cell Phone. _____

Email. _____ Fax. _____

In case of BUIITEMS employee

Designation. _____ Dept. _____

Email. _____ extent.no. _____

Payment Info (Cheque must be drawn in the name of "BUIITEMS Executive Education Center")

Payment Method: Cheque Pay Order Cheque/Po #. _____

Name of the sponsoring official. _____ amount. _____

Signature of sponsoring official. _____ Date. _____

BEEC reserves the right for cancellation of any workshop in case of any contingency. Please note that the Registration is limited on first come first serve basis; therefore, confirm your registration within the due date.

My signature indicates that all information provided in this registration form factually correct.

Signature of the applicant Date _____

Please send this registration form along with payment

Contact Details

Online: www.buitms.edu.pk

E-mail: beec@buitms.edu.pk

beec.buitems@gmail.com

syed.qudratullah@buitms.edu.pk

UAN: (81) 111-717-111

(Ext. 744 / 776)

Cell: 03337866919/ 0333-7806867

How did you know about BUIITEMS Executive Education Center?

- BUIITEMS Website
- News Paper
- E-Mail
- Facebook
- Phone Call
- BUIITEMS Employee/Alumni
- Other _____

Cancellation Policy:

In case of participant cancellation, the following schedule will apply:

1 week before start of workshop	Within 3 days Prior to workshop	No shows
No cancellation fee	50% program fee deduction	Full program fee deduction

Registration Policy:

All requests for cancellation must be made in written. You may email us at:

beec@buitms.edu.pk,

beec.buitems@gmail.com

syed.qudratullah@buitms.edu.pk or call

Us: (81) 111-717-111 (Ext. 744/ 776),

Cell #: 03337866919/ 0333-7806867

Important:

Your registration cannot be processed until we receive payment in full. You will receive written confirmation within two(2) business days after we receive both your registration form and complete payment information in form of cheque or pay order drawn in the name of "BUIITEMS EXECUTIVE EDUCATION CENTER" (cash payment is not accepted).

Manager Trainings

BUIITEMS Executive Education Center

Directorate of University Advancement & Financial Assistance, Sir Syed Block, BUIITEMS Takatu Campus, Airport Road, Quetta.

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