



## Presentation Skill & Public Speaking:

When we fear making presentations or are required to give a speech you may ask yourself why is public speaking important? Believe it or not but public speaking is one of the most important skills you will ever develop in your life. Public speaking is so important that it could be the deciding factor in many things such as your career development, your organizational growth and even in your personal life. Public speaking is a skill worth learning and the good news is that giving presentation and speaking in public are learnable skills. This course is especially designed to master the art of presentation and public speaking.



## Course Methodology:

Participants will be introduced with the practical skills and knowledge necessary to express themselves clearly, with confidence and power, in a variety of speaking situations. Participants will be taught presentation techniques; how to plan and structure an effective presentation; how to develop ideas; effective delivery methods; and how to overcome anxiety, fear and nervousness when making a presentation.

## Who Should Attend?

Managers, executives or any professional with little or no presentation and public speaking experience who understand that public speaking skills are a key ingredient of success.

## Customized Training Services

Customized Training Services caters for busy schedules and differing abilities thus providing a flexible approach to modern training needs. Training programs may be developed and delivered within your community center, business or organization. To cater your organization/employees' needs please contact us at [beec.buitems@gmail.com](mailto:beec.buitems@gmail.com)

## Training Date

Date	Duration	Timing
May 15 - 17	3 days	9:00 am – 2:00 pm

## Course Fee

14,000

### Manager Trainings

BUIITEMS Executive Education Center

Directorate of University Advancement & Financial Assistance, Sir Syed Block, BUIITEMS Takatu Campus, Airport Road, Quetta.

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